

# APPLICATION FOR BLUE CROSS AND BLUE SHIELD OF NORTH CAROLINA COVERAGE

**GROUP SIZE: 51-249**  
*(Eligible Employees)*

1. Name of Group: \_\_\_\_\_  
FULL LEGAL NAME AS IT SHOULD APPEAR IN THE GROUP CONTRACT

2. Physical Address: \_\_\_\_\_  
STREET CITY STATE ZIP CODE COUNTY

Billing Address:  
(if different from above) \_\_\_\_\_  
STREET CITY STATE ZIP CODE COUNTY

Group Administrator/Title: \_\_\_\_\_ Tax ID No. (EIN): \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

3. Type of Organization:  Sole Proprietorship  Partnership  Corporation  Trust  Other: \_\_\_\_\_

4. NAICS Code: \_\_\_\_\_

5. Divisions/Subsidiaries/Affiliates to be covered (attach list if necessary):

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ Nature of Business: \_\_\_\_\_

6. **Groups of 100 or more:** Subject to BCBSNC approval, eligibility for persons to be covered other than active, full-time employees, working 30 hours or more per week and their eligible dependents. (For example, part-time employees working a minimum 20 hours per week.) Eligibility other than the standard definition requires underwriting approval.

7. Eligibility requirements to be applicable to newly hired employees:

- 1st of the month following 30 days  Next day following 90 days  
 Next day following 30 days  0 day probationary period, effective 1st of the month following the date of hire  
 1st of the month following 60 days  0 day probationary period, effective on date of hire  
 Next day following 60 days

8. Choose one of the following to be applicable to employees terminating coverage:

- End of the contract month following employment termination  Last day of employment

9. Employer (group) contribution (dollars or percentage): \_\_\_\_\_ Employee: \_\_\_\_\_ Dependents: \_\_\_\_\_

10. An employer-sponsored group health plan of 20 or more employees must offer COBRA continuation coverage unless the employer is exempt from COBRA. This requirement applies to both private and public employers, although there are some specific exemptions under federal law, such as most church-sponsored plans.

Is your group health plan exempt from COBRA?  Yes  No

11. The Employee Retirement Income Security Act of 1974 (ERISA) regulates employee health benefit plans sponsored by most employers. Governmental plans and church-sponsored plans (as defined by federal law) are exempt.

Will this coverage insure an Employee Welfare Benefit Plan that is regulated by the Employee Retirement Income Security Act of 1974 (ERISA)?  Yes  No

If you checked "No", please indicate the reason:  Government Plan  Church Plan  Other: \_\_\_\_\_ DESCRIBE

If you checked "Yes", please identify a contact person for ERISA plan information:

Name and Title: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

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**BlueCross BlueShield**  
**of North Carolina**

12. **NOTE:** Under federal law, the Plan Administrator may be required to provide a notice to Plan Participants who do not read English but are literate in another language, advising them of where they can get information and assistance concerning their benefits and member rights. The notice must be in their primary language and appear in the summary plan description (*member booklet*). The following information is being requested to determine if such a notice will be necessary. It may also assist BCBSNC in meeting special customer service needs.

**GROUPS OF LESS THAN 100 ELIGIBLE EMPLOYEES:**

Do 25% or more of the persons covered by your plan meet the following criteria?

Non-English speaking?  Yes  No      Literate only in a foreign (*non-English*) language?  Yes  No

If Yes, what is their primary language (e.g., Spanish)? \_\_\_\_\_

If more than one language is listed, state percentages of members literate in each language \_\_\_\_\_

**GROUPS OF 100 OR MORE ELIGIBLE EMPLOYEES:**

Do 10% of your participating employees meet the following criteria?

Non-English speaking?  Yes  No      Literate only in a foreign (*non-English*) language?  Yes  No

If Yes, what is their primary language (e.g., Spanish)? \_\_\_\_\_

If more than one language is listed, state percentages of members literate in each language \_\_\_\_\_

13. Is this coverage in addition to or replacing a group health program?  Adding to  Replacing  Renewing a BCBSNC health plan  No Prior Carrier

If adding to or replacing, please complete the following (use additional sheets if necessary):

Name of Current Insurer(s): \_\_\_\_\_

Type(s) of Coverage: \_\_\_\_\_ Date other coverage(s) will be terminated: \_\_\_\_\_

14. The Group acknowledges that it agrees to pay BCBSNC the following rates for the benefits below. Please check the benefit plan(s) you have selected for your group. If you will be contributing to an HSA/HRA during the benefit period, please verify benefit plans, annual contribution amounts, and the HSA/HRA administrator you will be contributing through. If the BCBSNC chosen HSA administrator has been selected for the HSA, please also verify if fees should be included in the premium or deducted from the employee's HSA account.

**Blue Options<sup>SM</sup> PPO/Blue Care<sup>®</sup> HMO/Classic Blue<sup>®</sup> CMM Plans**

**Blue Options HSA<sup>SM</sup>/HRA Plans**

		ANNUAL FUND CONTRIBUTION AMOUNT (in dollars)						HSA/HRA Administrator	Include in Premium	Deduct from Employee's HSA Account
Combo Number	LOB	Employee Only	Employee + Spouse	Employee + Child	Employee + Children	Employee + Family	Employee + 1 Other			
<input type="checkbox"/>										
<input type="checkbox"/>										
<input type="checkbox"/>										
<input type="checkbox"/>										

Please write in quote information, if existing quotes do not reflect the Group's final choices. Please note that any change in the amounts you listed above could result in a change to the rate you were quoted.

15. **Certification of Compliance with Federally Mandated Coverages:** Federal Social Security laws require employers to provide primary health care benefits under employer group health plans to certain individuals who are entitled to Medicare. The Group certifies and agrees that individuals eligible for Medicare, who are required to receive primary health care benefits under the Group's employee group health plan pursuant to federal Social Security laws, will be enrolled in a manner consistent with such laws. The Group hereby agrees to indemnify BCBSNC, hold it harmless against and reimburse it for any and all expenses paid or incurred by BCBSNC due to any act or omission of the Group or the employer inconsistent with the relevant Social Security laws, as amended.

16. In applying for this coverage, the Group further understands that the Group's tender of this application and fees as required by BCBSNC (or by BCBSNC's chosen HSA/HRA administrator, if HSA/HRA services are being purchased), in no way binds BCBSNC and the HSA/HRA administrator to contract with the Group. Submission of this application and requisite fees, constitutes an offer by the Group, which may be accepted by BCBSNC and the HSA/HRA administrator as signified by the earlier of the following events: BCBSNC's issuance of the Group Contract and the HSA/HRA administrator's issuance of its group contract, or issuance of identification cards to the Group's members. The Group Contract issued by BCBSNC (and the group contract issued by the HSA/HRA administrator) shall set out the terms of the agreement between the parties, and this application shall be incorporated therein by reference. Group agrees that BCBSNC's Group Contract and the HSA/HRA administrator's group contract shall be binding upon the parties as issued, without necessity of signature by the Group. References to the HSA/HRA administrator in this document shall apply only if HSA/HRA services are being purchased by Group.

17. Subject to the acceptance of this application by BCBSNC at its home office, the effective date of coverage pursuant to this application shall be

12:01 AM Eastern Time on the \_\_\_\_\_ day of \_\_\_\_\_ (month), \_\_\_\_\_ (year), provided that the initial monthly fees are paid, and coverage under the Group Contract will be for a period of 12 months, and that, unless terminated in accordance with the Group Contract, the Group Contract will be renewable each year.

By signing below, I understand that this application constitutes an offer which shall constitute a binding contract upon acceptance by BCBSNC (and by the HSA/HRA administrator, if HSA/HRA services are being purchased), and certify my authority to make such an offer on behalf of the Group. I further acknowledge my receipt and approval of a representative sample of BCBSNC's Group Contract (and the group contract issued by the HSA/HRA administrator, if applicable).

Authorized Signature (for the Group): \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_